



Cost-Share Proposal Form for NorthWestern Energy (NWE) Mystic Project 2301 Technical Advisory Committee (TAC) Funds

Mystic Lake Hydroelectric Project 2301 Protection, Mitigation, and Enhancement (PM&E) projects are implemented to offset impacts from the continuous operation of the hydroelectric facility. The Memorandum of Understanding (MOU) provides that NorthWestern Energy (NorthWestern) will uphold responsibilities for PM&E of the fisheries and aquatic habitats. NorthWestern is responsible for verifying that PM&E funds are authorized and spent for appropriate actions that comply with the intent and scope of the FERC license, the current Fisheries Monitoring Plan, and the MOU. PM&E projects must prioritize measures that directly benefit the fish and aquatic habitats in the Project area including West Rosebud Creek, Mystic Lake, West Rosebud Lake, and Emerald Lake. Proposed PM&E projects will be evaluated and prioritized by location to the Project and the overall benefit to fish and habitats to ensure minimization or offset of any adverse effects from the operations of the Mystic Lake Project.

All TAC project proposals must include the following information:

Project Title:

Project Sponsor (proposal submitted by):

Location of Proposed Project:

Total Project Cost:

TAC Funds (Cost-Share) Requested for Project:

Geocode (in decimal degrees ex 46.89743) Lat: _____ Long: _____

All proposals must include the following information:

- I. Introduction; brief statement of proposed project with pertinent background information.
- II. Objectives; explicit statement(s) of what is intended to be accomplished.

How does this project meet the intent of the Interagency Memorandum of Understanding to implement conservation measures of the Mystic Hydroelectric Project?
- III. Methods; description of how Project objectives will be accomplished.
- IV. Schedule; when the Project work will begin and end.
- V. Personnel; provide details of the personnel responsible for implementing and completing the project objectives using the allocated TAC funds. Identify the project leader and principal investigator. Additionally, please justify how the allocated TAC funds will be utilized to ensure successful implementation and completion of the project objectives.
- VI. Project budget must include amounts for the following:
 - Direct Labor
 - Travel and Living
 - Materials

- Other Direct Expenses
- Direct Overhead*
- All cost-share sources and amounts, including estimation of “in-kind” contributions

***NorthWestern Energy TAC funds will not be used for agency overhead on projects that do not fund personnel. Applications for materials and equipment should not contain overhead.**

VII. Deliverables; all funded projects are required to submit an annual report by March 1 of the year following the project start. Annual reports will be prepared that summarize the previous year’s work and the proposed plan for the next year. The annual reports will be submitted to the TAC and posted on the Mystic Lake Project Coordination website (mysticlakeproject.com).

Describe the work product (reports, habitat restoration, etc.) which will result from this Project. How will “success” for this project be monitored or demonstrated?

VIII. Cultural Resources. Cultural Resource Management (CRM) requirements for any activity related to this Project must be completed and documented to NWE as a condition of any TAC grant. TAC funds may not be used for any land-disturbing activity, or the modification, renovation, or removal of any buildings or structures until the CRM consultation process has been completed. Agency applicants must submit a copy of the proposed project to a designated Cultural Resource Specialist for their agency. Private parties or non-governmental organizations are encouraged to submit a copy of their proposed project to a CRM consultant they may have employed. Private parties and non-governmental organizations may also contact the NWE representative for further information or assistance. Applications submitted without this section completed, will be held by the TAC, without any action, until the information has been submitted.

Summarize here how you will complete requirements for Cultural Resource Management:

All TAC Project proposals should be 5 pages or less and emailed (as a WORD file) to each of:

- Andrew.Welch@NorthWestern.com
- Jon.Hanson@Northwestern.com
- Joe.Hagengruber@Northwestern.com

Further questions about TAC proposals or Project 2301 license requirements or related issues may be addressed to:

Andy Welch

Manager, Hydro License Compliance

Andrew.Welch@NorthWestern.com

☎ 406-444-8115

📠 406-565-7549

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